



## **Secretary Report November 2013**

The Secretary of GNL is responsible for supporting the Executive Director in the management and administration of the business of GNL, as well as management of the GNL archives and the administration of the nominations process for the Board of Directors.

During 2014 the BOD of GNL completed 9 general board meetings. Meetings were well attended with the exception of one Director Position. Due to unforeseen circumstances this Director was unable to attend meetings and ultimately determined they could not fulfill the responsibilities of the position and resigned in October. The decision was made to leave the position vacant until the next election of officers at the AGM.

In addition to the regular board meetings a Planning session was held in January. This session allowed new board members to get up to speed with their roles and responsibilities of GNL as well as to prepare a plan for 2014. Several new initiatives were identified, many of which were implemented in 2014 however many still require additional work before we can roll them out.....stay tuned.

All archive documentation was handed over from Helena Bragg. Special thanks must be extended to Helena for the outstanding job she has done in maintaining the archives in such an organized and up to date manner. Should any member have any additional historical information we would request that they contact us so that we can properly archive the information.

At the time of this report the nominations process for the 2015 BOD has yielded a full slate of candidates for the available positions with the exception of the position of President. This is great news and shows the interest in the work that GNL is doing, however the position of President is critical to GNL in order to ensure we keep on the right track. Should any member wish to present themselves for the position of President we request that they contact either myself or the Executive Director.

Thank you to Bally Haly for allowing GNL to utilize their facilities for our Board Meetings.

In 2015 the BOD will be working on advancing its policies so as to ensure the effectively management of the operation and improve on our communications to members. Should any member wish to discuss issues with communication from GNL or any other issue please feel free to contact me at any time.

Respectfully Submitted;

Adam Stanley