

**GNL
BOARD MEETING
MINUTES
October 5th, 2016**

In Attendance

Steve Wedgwood – President
Adam Stanley – Vice President
Callum Tulloch – Membership Director
Jim Sloan - Rules Director
Sandra Sparrow - Course Rating/Handicap Director
Greg Hillier - Executive Director
Kay Thompson – Golf Canada Governor

Absent

Eddie Bearn – Secretary
Ken Casey - Treasurer
Howie Hansford - Competitions Director
Jamie Moran - Junior Director
Christine Dengel – Regional Director, Golf Canada

Call to Order

The meeting was called to order at 6:15 P.M. by President Steve Wedgwood.

Agenda

With the addition of “New e-mail address and Willingdon Cup Reception” under “Other Business”, it was moved by Sandra Sparrow and seconded by Jim Sloan to adopt the agenda as amended.

Carried

Minutes

It was moved by Sandra Sparrow and seconded by Adam Stanley to adopt the minutes of the May 4th, 2016 GNL Board Meeting as presented.

Carried

Business Arising from Minutes

4.1 Strategic Plan Approval – Golf Canada Alignment Process

GNL's three year strategic plan developed in conjunction with the organization's steering Committee and sub-Committees was tabled for review and discussion.

After a review and discussion it was moved by Jim Sloan and seconded by Adam Stanley to adopt the Strategic Plan as presented.

Carried

The President informed the Board that Golf Canada, through the Provincial Council, is in the process of aligning the provincial and national strategic plans and more details will be forwarded as the plans progress.

4.2 Provincial Quota Spot Allocation

The Board reviewed the proposed criteria for the adoption of a policy to consider requests from non-resident players to compete and obtain a quota spot at the Provincial Championships.

With the removal of Clause #5 and the rewording of Clause #6 to become Clause #5, it was moved by Adam Stanley and seconded by Sandra Sparrow to adopt the policy as amended.

Carried

Correspondence

There were a number of pieces of correspondence including the following:

1. GNL received an announcement from Sport NL promoting the annual SportFest which GNL participated in at the Powerplex and attracted approximately 1,500 patrons to the golf booth.
2. GNL received an invitation to and attended the annual Premier's Athletic Awards with two players, Blair Burse and Andrew Bruce, receiving awards.
3. GNL received a letter from Golf Canada acknowledging approval of the application for a high performance coaching grant for 2016.
4. GNL received a memo from the Provincial Council outlining the objective of developing an aligned national and provincial strategic plan.
5. GNL received a memo from Golf Canada outlining their process of developing workplace policies and procedures.
6. GNL received a letter from WHSCC with an assessment of Jamie Moran to be considered as an employee and as such the requirement to pay the appropriate workplace fees as assessed.
7. GNL received a request from Golf Canada to participate in a questionnaire related to diversity within the organization. Members of the Board were encouraged to participate in the survey.
8. GNL received a letter from Golf Media Network noting the change in ownership of the company and requesting consideration of alternative forms of compensation.
9. GNL received an invitation from Golf Canada to attend the opening reception of the national Junior Boys Championships at Clovelly. The Executive Director attended on behalf of the organization.

Committee Reports

a) Financial Report

In the absence of Treasurer Ken Casey, the Executive Director tabled the Income Statement and Balance Sheet for the organization up to September 23rd, 2016. There was a question regarding the difference in Glendenning Golf's membership fees. Clarification will be provided at the next meeting.

It was noted that the 2017 fund-raising initiative will be held at Clovelly on Saturday June 3rd. An initial meeting of the Committee will take place in late October to begin planning the event.

b) Rules Director

Rules Director Jim Sloan reported that the Level III clinic took place on the weekend of April 15th to 17th with one individual successfully passing the exam. GNL has also requested to host the 2017 National Level IV Clinic in St. John's.

The Rules Director was involved in scheduling officials for a number of events including the High School Championships, Provincial Junior and Amateur Championships, the rules session at the Spring Junior Camp at Terra Nova, and the NL Summer Games at the Willows. The Rules Director and a number of other officials from the province were involved in the Canadian National Junior Boys Championships at Clovelly from July 31st to August 4th.

It was noted that the use of text messaging requesting an official is working very well and so will be enhanced in the coming year. GNL will once again offer the online Rules Sessions beginning in January 2017 for a twelve-week period leading up to a Rules Seminar and exam scheduled for April 21st to 23rd at Bally Haly as part of the National Level IV Clinic.

c) Course Rating/Handicap Director

Course Rating/Handicap Director Sandra Sparrow reported that The Willows, Gander Golf Club, and Grand Falls Golf Club have been rated. The official rating will be completed over the winter.

The Director noted that over the course of the past few months there have been a number of issues related to course rating on the Golf Canada site. It was determined that while new ratings were uploaded to the USGA site, it was determined that these ratings had to be uploaded to the Golf Canada site separately. The Committee is in the process of reviewing all of the course ratings to ensure the USGA and Golf Canada sites are identical moving forward. A request has been made to Golf Canada to coordinate one process for uploading the new ratings so they will show on both systems. However, it was noted that this might not be possible until the new World Handicap System is implemented in 2020.

d) Junior Director

Due to the absence of the Junior Director the report was tabled until the next meeting.

e) Membership Director

Membership Director Callum Tulloch reported that the Golf Passport program is in the final stages with members to submit their ballots by October 30th and the draw to take place October 31st. At that time a review of the program will take place.

In terms of the hotel member benefit, there has been little uptake on the offering and this benefit will be reviewed in the coming months. GNL implemented an initiative to promote membership with females taking part in ladies leagues at Glendenning Golf and Clovelly. Approximately 450 packages were distributed over a two-week period with very little response. This initiative will be reviewed by the Committee at the next meeting.

f) Competitions Committee

Due to the absence of Competitions Director Howie Hansford, the report was tabled until the next meeting.

g) Marketing Director

With the resignation of Marketing Director Paul Kelly there was no report at this time.

h) President's Report

The President noted that he has participated in three (3) Provincial Council meetings with another meeting scheduled for Thursday October 6th. The main focus of the meetings has been to review and develop strategic plan alignment with the NSO and PSOs and review the diversity program. The President and Executive Director attended a meeting with Director of the Sport Division, Michelle Healey. The purpose of the meeting was to review and discuss program offerings and support to the PSOs which will form part of the Division's program review process. It was a positive meeting with some potential opportunities discussed.

i) Hall of Fame

The Vice-President and Hall of Fame Chair Adam Stanley tabled the revised Hall of Fame and Awards policy. It was noted that the wording in the third paragraph of the Preamble should begin with: Beginning in 2017....” The wording will be revised and the policy posted on the website.

The Chair noted that because GNL has not received any nominations for the annual awards, the nomination deadline has been extended until October 31st.

j) Archives

Archives Chairperson Eddie Bearns was absent and there was nothing to report at this time.

k) Executive Director

The Executive Director has nothing to report at this time as most of the issues and initiatives were addressed during the Committee reports.

New Business

7.1 Online Board Meeting

The Executive Director requested that the next meeting of the Board take place via Adobe Connect as a test run prior to the Annual General Meeting. It was agreed that the meeting will be held online on Wednesday November 2nd, 2016. The Executive Director will coordinate the meeting, circulate the information, and notice to the Board.

7.2 Golf Canada PSO Partnership Agreement (Draft)

The Board reviewed a draft partnership agreement. The Executive Director reported that these types of agreements between national and provincial associations have previously been in place outlining the role and responsibility of each partner. Board members were requested to review the document and provide any feedback at the next meeting of the Board.

7.3 Membership Model Proposal to Golf Canada

The Executive Director reported that during the Provincial Executive Directors meeting this past week he had the opportunity to meet with the Membership Director of Golf Canada to discuss the pending implementation of the new national membership model.

During the discussions it was noted that the implementation of any new model would ensure that there would be no direct increase in membership fees to the clubs and that the program would not impact GNL's present membership facility fee structure. The Membership Committee will review the proposal put forward to Golf Canada by the Executive Director and provide details at the next meeting of the Board.

7.4 Golf Canada Membership Dues Increase

The Board was informed that Golf Canada will be increasing the individual membership dues by \$1.00 beginning in 2017. This increase will not impact the membership as GNL had incorporated a number of Golf Canada membership fee increases into the newly adopted fee structure in 2013.

Therefore, funds will be used from the present membership fees to cover this fee increase for 2017.

7.5 Annual General Meeting – Audit, Nominations, Reports, Meeting, Constitution

The Board was informed that plans are in place to host the 2016 Annual General Meeting. The auditor (Bill Collins) has been contacted to complete the financial audit by November 15th. Board members will be contacted shortly to submit their annual reports. The Secretary and Executive Director are working on developing a slate of officers for election and the conference room at Bally Haly has been confirmed for a pre-AGM meeting the afternoon of November 25th.

Two (2) notices announcing the date, time and location of the meeting has been circulated to the membership and at least two more notices will be distributed. The President and Executive Director will meet to review the constitution and by-laws to determine if there are any amendments and/or additions to the governing document.

7.6 2016-2017 Insurance Policy

The Executive Director reported that the insurance policy has been renewed for the 2016-2017 fiscal year. The President noted that he has not received the full insurance policy and requested the Executive Director provide him with same.

7.7 Office Relocation

The Board was informed that the Executive Director has been in discussions with Sport NL regarding securing office and storage space at the Sport NL offices located on Kenmount Road Extension. GNL has been offered a 134 square foot office space as well as storage space for various materials, supplies, and equipment. The annual cost for this rental including utilities will be approximately \$3,500.00 per year and allow GNL to finally have a storefront location and access to various services and amenities. It is anticipated that the relocation could take place by January 1st, 2017.

7.8 New E-mail Address

The Board was informed that GNL has secured a new e-mail address “golf@sportnl.ca” and will be activating the account over the next month. Once the e-mail is fully functional a notice will be sent to the Board, members, and other contacts requesting a change to the e-mail address. It is projected that the transition will take place by November 1st.

7.9 Willingdon Cup Team Reception

The Board discussed the potential to host a reception to honor and acknowledge the members of the Men’s Amateur Team that won the

Willingdon Cup at the National Championships and to recognize Blair Burse for his finish at the competition. It was agreed that GNL should plan some type of function and that Blair and Chuck Conley be contacted to determine their schedule over the next few months and determine when and if they will be in the area.

Once the schedules have been confirmed and a potential date identified a reception will be planned.

Review Action Items

The list of action items was reviewed and it was noted that items were being addressed in a timely manner.

In-Camera Session

The Board did not hold an in-camera session.

Next Meeting

The next meeting of the Board will be held on Wednesday November 2nd, 2016 beginning at 6:00 P.M. NST via Adobe Connect.

Adjournment

The meeting adjourned at 7:25 P.M. on a motion by Steve Wedgwood.

Action Items

Minutes/Priorities from Board Meeting
Revise Criteria for Quota Spots Allocation & Post
Clarify Membership Dues Amount for Glendenning
Provide Comparative Year on Income Statement
Coordinate November Adobe Connect Board Meeting
Review Golf Canada/PSO Partnership Agreement
Review Membership Model Proposal
Plan Annual Meeting
Detailed Insurance Policy to Board
Plan Office Relocation
Activate New E-mail Address
Contact Blair Bursey and Chuck Conley RE: Schedules