

**GNL
BOARD MEETING
MINUTES
DECEMBER 9TH, 2015**

In Attendance

Steve Wedgwood – President
 Adam Stanley – Vice President
 Eddie Bearns - Secretary
 Ken Casey - Treasurer
 Callum Tulloch – Membership Director (conference call)
 Howie Hansford - Competitions Director
 Sandra Sparrow - Course Rating/Handicap Director
 Jamie Moran- Junior Director
 Paul Kelly - Marketing Director (conference call)
 Greg Hillier - Executive Director

Absent

Jim Sloan - Rules Director

Observers

Christine Dengel – Regional Director, Golf Canada
 Kay Thompson – Golf Canada Governor

Call to Order

The meeting was called to order at 6:08 P.M. by President Steve Wedgwood.

Agenda

It was moved by Adam Stanley and seconded by Ken Casey to adopt the agenda as presented.

Carried

Minutes

It was moved by Ken Casey and seconded by Jamie Moran to adopt the minutes of the September 24th, 2015 GNL Board Meeting as presented.

Carried

Business Arising from Minutes

a) Strategic Plan Process

The Board was informed that the draft strategic plan was presented to the membership at the AGM and circulated to the membership for review and feedback by Friday December 11th. To date, members have not provided any response. The next step in the process is for the Strategic Plan Committee to meet in January, review the document, provide the Board with an initial

overview at the January planning meeting, and have the document adopted at the March Board meeting. This process will include determining a number of benchmarks for the various initiatives on an annual basis.

b) AGM Review

The Board discussed this year's Annual Meeting and noted that while the business meeting, workshops and Hall of Fame & Awards events were well organized; the major issue at the present time is the lack of attendance and participation by the membership. The Board discussed the option of having the AGM online for 2016 and holding workshop sessions on a bi-annual basis. It was agreed to investigate the hosting of the AGM online for 2016 and further discussion will take place at the planning meeting in January.

c) Travel Subsidy Policy

The Board was presented with a draft Travel Subsidy that was developed by the Executive. After a detailed discussion a number of amendments to the draft policy were identified. The document will be revised and presented to the Board for adoption at the next meeting.

d) National Membership Model Update

The Board was presented with the latest information on the status of the new National Membership Model and the proposed implementation plan for 2016. It was noted that this topic was discussed in detail at the Provincial Executive Directors meeting in October and that GNL would not be involved in the implementation process this year. Christine Dengel reported that the program implementation will continue status quo for 2016 and that additional information and findings will be required before the full plan can be implemented. It is anticipated that additional information and updates will be accessible by mid-July.

Correspondence

There were a number of pieces of correspondence including the following:

1. GNL received a notice from PGA regarding the acceptance of non PGA of Canada members to become fully certified NCCP golf coaches. At this time GNL is supporting Sandra Sparrow with an application to participate in the coaching mentorship program leading to certification.
2. A letter was received from the Sport Division announcing approval in the amount of \$11,000.00 to purchase advanced training equipment (Flightscope) for the Development Team Program and access by the membership.
3. A letter was received from Sport Division approving the application for a Hosting Grant in the amount of \$10,000.00

toward the hosting of the 2016 National Junior Boys Championship at Clovelly.

4. A letter was received from Golf Canada outlining the calculation and approval of the 2015 Future Links/Mobile Clinics grant for 2015. It was noted that this grant has doubled in the past five years due to an increase in clinics and members involved with the program.
5. GNL received the notice of the Annual Meeting of Sport NL and it was noted that the meeting had to be rescheduled due to an insufficient number of voting members in attendance. The meeting was held on November 28th.

Committee Reports

a) Financial Report

Treasurer Ken Casey presented a balance sheet and income statement to the end of November 2015. It was noted that GNL has approximately \$61,000.00 cash on hand with approximately \$20,000.00 in outstanding accounts payable. While a large number of outstanding accounts receivable have been obtained, there are still two major accounts payable from two members that will be addressed in the coming weeks. There was a question regarding the balance sheet and the Executive Director will clarify the issue for the President.

In reference to the 2016 fund-raising initiative, the Treasurer provided an overview of the concept, time frame, proposed location and draft activities. This year's event will be held at HMCS Cabot in mid to late June with a combined live and silent auction in an informal setting. Each member of the Board will be asked to sell two books of ten tickets with the goal of attracting 200 patrons. The overall objective is to generate approximately \$20,000.00 to support the Championships program and provide a travel subsidy for players competing at Atlantic and/or National competitions. More details will be provided as the planning progresses.

b) Rules Director

Due to the absence of the Rules Director, the report was deferred until the next meeting.

c) Course Rating/Handicap Director

Due to the absence of the Course Rating/Handicap Director the report was deferred until the next meeting.

d) Junior Director

Junior Director Jamie Moran referred to the minutes of the last committee meeting and reported that overall it was a good season with an increase in

participants in the Golf in Schools, Future Links and Mobile Clinics programs. The committee has held a number of meetings regarding the 2016 Provincial Development Team program and twenty-four (24) invitations including invitations to eight females have been sent with the deadline for December 11th confirmation. It is anticipated that GNL will have approximately twenty (20) players in the program this coming year. The next meeting of the committee is scheduled for Thursday December 10th, 2015.

e) Membership Director

Membership Director Callum Tulloch reported that due to an illness he has not been available to hold a Membership Committee meeting; however it is anticipated that a meeting will be held in late December or early January.

f) Competitions Committee

Competitions Director Howie Hansford reported that a new committee has been formed including Rosie Boland, Bobbie Boland, and Jamie Schwartz with participation from the President. It was suggested that it would be great to have a player from outside the area and the chair will look at this option. The initial meeting of the committee will be held in mid-December.

g) Marketing Director

Marketing Director Paul Kelly noted that there was nothing new to report and that a meeting of the committee is planned for January.

h) President's Report

The President noted that there was nothing new to report at the present time.

i) Hall of Fame

Hall of Fame Chairperson Adam Stanley reported that the Hall of Fame & Awards Dinner was very well organized and attended. The next meeting of the committee will be held in late February or early March to review a number of options for the coming year including a luncheon.

j) Archives

Archives Chairperson Eddie Bearn stated that he has requested contact information for Charlie Cooke Jr. to try and obtain documents from the old association.

k) Executive Director

The Executive Director reported that he will be attending the National Player Development meetings in Oakville from December 2nd to 3rd and the AGO meeting in Halifax December 4th. A number of committees will hold their

final meetings prior to the holidays and it is anticipated the office will be closed from December 21st to January 3rd inclusive.

New Business

a) Board Meeting Schedule

The Board was provided with a list of dates and locations for the 2016 Board meetings. It was noted that the official date for each meeting is normally confirmed at the previous meeting and the schedule is presently confirmed with Bally Haly Country Club.

b) Board Planning Session

The Executive Director noted that the Board will hold its annual planning session on Saturday January 23rd in the conference room at Bally Haly Country Club from 9:00 A.M. to 4:00 P.M. The meeting will include a session to finalize the association budget, outline objectives and initiatives for the coming year, address any major issues of concern and host a regular Board meeting. Members of the Board were requested to review their budget requirements for 2016 and provide the information to the Executive Director for presentation at the planning meeting.

c) Board Member Contact List

The Board was provided with a detailed list of contact information for each Board member and it was requested to review the information to ensure it is accurate. Revisions will be made as required and a final list will be circulated at the next meeting of the Board.

d) 2016 AGM Date/Location/Process

The Executive Director informed the Board that prior to the 2015 Annual Meeting, Bally Haly was contacted to confirm the booking of the facility for the November 25th and 26th, 2016 weekend. However, GNL has been informed that these dates are no longer available and provided with a number of alternative dates in early to mid November.

Due to the time frame required to complete the audited financial statements and the fact that the second weekend of November is Remembrance Day, it was agreed that GNL will investigate other alternatives to hosting the meeting. There was some discussion regarding hosting the meeting online and this topic will be addressed at the planning session in January.

e) Provincial Council Representative

The Board was informed that as per policy, President Steve Wedgwood has been appointed to fill the position of Provincial Council representative for GNL for the coming year. The Board's policy is to have the President fill this

position or he/she can designate a member of the Board if he/she is not available to attend a meeting(s).

f) Golf Canada Annual Meeting

The Board was informed that the Annual General Meetings of Golf Canada will be held from February 24th to 27th in Halifax, Nova Scotia. The President and Executive Director will be attending on behalf of GNL and most of the major expenses will be covered by Golf Canada.

g) 2016 Schedule of Activities

The Board was provided with a detailed list of major activities and events for the coming year. Each member of the Board was requested to review the document and determine if there are any errors, omissions and/or additions. The document will be reviewed in detail at the planning meeting in January.

h) Tely Tour Transition

The Board was informed that Executive Director has met with representatives of the Tely Tour on a number of occasions to begin the transition process. For 2016, GNL will be working with the Tour to host the events and the goal will be to transfer all of the responsibilities to GNL by mid-September 2016. To date GNL has secured volunteers to assist with operating the tour events in the central and eastern regions and will be securing a volunteer for the western region in the coming months. As part of this transition a meeting is planned with the Telegram to update the company on the status of the Tour and to secure their continued support.

i) Executive Director's Contract

The Board provided the Executive Director with a draft contract for review and consideration and was requested to work with the President to finalize the document.

Review Action Items

The list of action items was reviewed and it was noted that items were being addressed in a timely manner.

In-Camera Session

The Board held a brief in-camera session.

Next Meeting

The next meeting of the Board will be held at Bally Haly Country Club on Saturday January 23rd, 2016.

Adjournment

The meeting adjourned at 7:40 P.M. on a motion by Steve Wedgwood.

Action Items

Minutes/Priorities from Board Meeting
Schedule Strategic Plan Meeting
Review 2016 AGM Process
Revise Travel Subsidy Policy
Purchase Flightscope
Deal with A/R
Contact President RE: Balance Sheet
Host Various Committee Meetings
Organize Board Planning Sessions
Develop Draft Budget
Revise Board Contact List
Review List of Activities 2016
Continue Tely Tour Transition
Finalize Executive Director's Contract
List of Committees and Members to Board